

AT&T Summer Internship Program - Intern for Recruitment team

Location: Bratislava and Kosice, Slovakia

Additional location:

- Location: Slovakia, Bratislava and Kosice
- Apply on website: att.jobs

Job Number: 149181

Job Family: HUM - Human Resources

Job Summary

AT&T offers a great summer internship opportunity for students to gain valuable experience in an international business environment.

We are looking for an intern to join our team in summer 2016

Length of internship: 3 months (from June/July until September/October)

Type of contract: part time (20 hours per week)

Across EMEA we support multinational organizations with advanced communication infrastructure services, new and emerging applications, cloud computing and leading mobility solutions. We have a presence in over 31 countries across Europe with larger network operations and customer support centers in the UK, the Czech Republic and Slovakia. The EMEA Recruitment Team supports managers with their hiring challenges wherever they live and work.

Roles and Responsibilities:

The main responsibility for the Intern will be to assist a number of recruiters with candidate screening and interview scheduling. Regular preparation of candidate notes, updating recruitment campaign project status(es) and escalating issues is required to ensure prompt resolution. Initiative, attention-to-detail, work ethic and strong customer service skills are key requirements

Internship content:

The intern will receive basic training and a comprehensive overview of the work of the EMEA Recruitment Team. The intern will support the team with all aspects of the recruitment process but primarily focused on sourcing and screening and will work under guidance and supervision of an assigned mentor.

Key Competencies and Skills:

- advanced English (written and spoken)
- other foreign language preferred but not required (e.g. Spanish, Portuguese, German, Italian...)
- interest in people/HR preferred
- good communication skills
- willingness to learn

Education and Qualifications:

- student in the 3rd to 4th/5th year of university studies
- student of Personal Management or Psychology preferred

Additional Information:

We have 2 Summer Internship opportunities in Slovakia - one in Bratislava and one in Kosice.

job website: att.jobs

<http://connect.att.jobs/sk/kosice/internships/jobid10077686-at> & t-summer-internship-jobs

Summer Internship - Order Analyst

Location: Kosice, Slovakia

Additional location:

- Location: Kosice
- job website: att.jobs
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Job Number: 149043

Job Family: NEN - Network Engineering

Position eligible for immigration sponsorship: No

Job Summary

Location: Letna 45, Kosice

Working hours: Part-time, approx. 20 hours/weekly (exact days upon agreement)

Duration: 3-months

Start date: June/July (based on candidate's university assignments)

The internship is financially compensated.

The intern will be allocated to the Order Analyst Team; will be trained into the basic tasks of the team in order to support the team during the internship duration and gain a valuable knowledge.

Roles and Responsibilities:

Order analyst will work in a team environment to process data and voice circuit orders, voice feature orders) and networking service orders . This includes, but is not limited to: moves, adds, changes and disconnect (MACD) circuit and service requests for AT&T'S customers.

- Validation: to ensure all required data is provided; if data is missing, etc., order is rejected back to requestor
- Processing: submission of order to telco provider or appropriate AT&T team
- Processing: performs order close out activities at completion of the carrier order
- Ensure orders received are submitted to vendor or returned to requestor
- Ensure vendor acknowledges receipt of order
- Manage order between vendor and requestor
- Ensure order complete date is met and project is updated/closed appropriately
- Assisting requestors with questions related to processes, forms and tools to use, are also part of the daily functions

Key Competencies and Skills:

Requirements:

- University Student preferably in the 3rd or 4th year of studies
- Technical background or technical understanding preferred but not required
- Fluent English
- Ability to enter data into computer systems
- Good Communication and coordination skills
- Willingness to learn

Education and Qualifications:

University Student

Additional Information:

AT&T Summer Internship - Telecommunication Engineer

Location: Kosice, Slovakia

Job Number: 149110

job website: att.jobs

Job Family: ADS - Administrative

Job Summary

Location: Kosice, Slovakia

Working hours: EMEA business hours 9:00am – 5.30pm

This is a technical Summer Internship for students (approx 20 hrs a week).

lasting 3-4 months

Roles and Responsibilities:

How about spending summer 2016 in a high tech telecommunication company? We are offering you an exciting opportunity to join AT&T for 3 months as interns working in a great, lively environment.

Your internship will require you to:

- Update technical documentation and process descriptions
- Adopt and/or create scripts and enhance existing automation
- Conduct tests and inspections of network devices, tools, or processes to evaluate quality or improvements

Practical guidance and leadership will be provided by AT&T managers during your stay with us.

Key Competencies and Skills:

- Ability to speak and write in English fluently
- Telecommunications/Networking/Voice field of study is advantage
- Cisco experience (min. 2-3 semesters of Cisco, CCNA+ or CCNP preferred)
- IP and Data Routing Technology and Policies OR Cisco VOIP knowledge (SIP)
- Understanding of network design / IP subnetting
- Advanced knowledge of Word, Excel and Visio
- Knowledge of a scripting or programming language (Bash, Perl, VBA, Python, JavaScript)
- Understanding of regular expressions is advantage
- Friendly, open-minded and cooperative attitude

Education and Qualifications:

Additional Information:

AT&T Summer Internship

Location: KOSICE, Slovakia

Job Number: 148863

Job Family: ADS - Administrative

Date published: 1-Apr-2016

Job Summary

Location: Kosice, Slovakia

Working hours: within US business hours 2pm – 10pm

This is a Summer Internship for students (approx. 20 hrs a week).
lasting 3-4 months

This is an excellent opportunity for students to gain practical experience in a global company

Roles and Responsibilities:

Work in AT&T office in Kosice under direction of AT&T manager.

Duties include:

- Checking windows disk shares and groups
- Sending emails to owners,
- Tracking resource cleanup project
- Working with active directory and desktop tools

Key Competencies and Skills:

- Ability to speak and write in English actively
- Basic understanding of business principles and use of computer systems
- MS Office suite, Outlook email, Internet Explorer skills
- Communication, problem solving, analytical, friendly and outgoing personality, oriented to the detail, responsible
- Experience and knowledge within active directory - advantage

Education and Qualifications:

Additional Information: