

JOB DESCRIPTION

Junior Controller with German language

Company	Contact Person
T-Systems Slovakia, s. r. o., Košice	barbora.vajdova@t-systems.sk
Department	
Finance and Controlling Business Service Center	
Accountabilities	
<ul style="list-style-type: none">• Prepare service deliverables on an operative level in timely manner in a controlling environment• Perform operational controlling tasks (such as cost allocation, purchase order approvals, invoicing, reporting)• Activities in the monthly closing process• Prepare Forecasts and budgets in line with group requirements• Ensure compliance with group instructions• Communication with service or project management on operative level• Maintain internal standards, processes and routines based on group requirements	
Requirements	
<ul style="list-style-type: none">• Education University education preferably in Business administration or Economics or Secondary education in Economics	
Experience Relevant work experience in subject matter is a benefit	
<ul style="list-style-type: none">• Languages German - advanced	
English - advantage	
<ul style="list-style-type: none">• Others Working independently and recognition of process problems• Structured and independent work approach• Strong sense of responsibility• Reliability and flexibility• Ability to work in team and willingness to work in an international environment and cultural sensitivity• MS Office (Excel, Word, Outlook, Power Point) advanced	
SAP user skills are advantage	